

# **BOARD OF DIETITIAN/NUTRITIONIST EXAMINERS**

## **MINUTES**

DATE: March 30, 2006

TIME: 10:00 a.m., C.S.T.

LOCATION: Cumberland Room  
Ground Floor, Cordell Hull Building  
425 Fifth Avenue North  
Nashville, TN 37247-1010

MEMBERS PRESENT: Deborah Walker, RD, LDN, Board Chair  
Gloria Brien, RD, LDN, Board Secretary  
Jessie Fields, RD, LDN  
Demetra Pratt, RD, LDN  
Liang-chu K. Daniel, RD, LDN  
Susan Hart, Citizen Member  
Robbie Bell, Director of Health Related Boards, Ex Officio

STAFF PRESENT: Pamela Pitts, Board Administrator  
Marva Swann, Unit Director  
Nicole Armstrong, Advisory Attorney  
Jerry Kosten, Rules & Regulations Manager

STAFF ABSENT: Lea Phelps, Investigations Coordinator

With a quorum being present, Ms. Walker called the meeting to order at 10:15 a.m.

### **Conflict of Interest**

Ms. Armstrong reviewed the Conflict of Interest Policy with the Board members and reminded them of their responsibilities under the policy and instructed each new Board member to sign the policy and submit it to Pamela Pitts, Board Administrator to be placed in their file.

## **Administrative Report**

Ms. Pitts presented the following statistical information as of February 28, 2006.

<b>Dietician/Nutritionists</b>
Active Licensees – 1109
Retired Licensees – 189
Failed to Renew – 338

<b><i>Performance Measure</i></b>	<b><i>Goal</i></b>	<b><i>Average Jan.-June</i></b>
Renewal Processing Time	14 days	2 days
Application Processing Time	100 days	23 days

Ms. Pitts reported that in the month of February 2006, the total number of renewals was 41. Twelve licensees renewed on-line, which constituted a usage rate of 13%. Ms. Pitts informed the Board of upcoming projects which includes a newsletter to be published once a year. Ms. Bell informed the Board members that the administrative office will be moving in the Spring of 2006.

## **Disciplinary Status and Investigation Reports**

Ms. Armstrong reported that currently there is one case under review by the Office of Investigations. There are no cases currently being monitored for disciplinary compliance.

## **Office of General Counsel**

Ms. Armstrong presented the Office of General Counsel report and informed the Board that Rule 05-1143 regarding criminal background checks went to rulemaking hearing on June 7, 2005; it was adopted by the Board on November 22, 2005, and was sent to the Attorney General's Office on December 27, 2005. It is still under review. Rule 05-1599 regarding advertising, titles and screening panels went to rulemaking hearing on January 18, 2006. They will be presented to the Board at this meeting.

## **“Grant to Promote a Healthy Lifestyle”**

Nan Allison, Administrator/Lobbyist for the Tennessee Dietetic Association conducted a presentation regarding the **“Grant to Promote a Healthy Lifestyle.”** Ms. Allison stated the focus will be childhood obesity and will target ten counties. The program will coordinate with school health practitioners, pediatricians, nurses, and other health care providers. The program will be a web-based nutritional resource for parents of children with high body mass index. The program hopes to amplify the Tennessee Healthy Weight Network message. Ms. Allison stated the “High BMI Get Help” logo will be placed on the Tennessee Dietetic Association website with a link to local nutrition resources.

### **Criminal Background Checks**

Jerry Kosten, presented to the Board information regarding mandatory criminal background checks. Mr. Kosten informed the Board that criminal background checks will go into effect by May 31, 2006 for all new applicants for a license. The vendor is Identix and will charge \$56.00.

### **Roll Call Vote**

Jerry Kosten presented a roll call vote for the January 18, 2006 rule making hearing regarding advertising and screening panels. A motion was made by Ms. Pratt and seconded by Ms. Fields to adopt the advertising and screening panels. A roll call vote was conducted with all Board members voting yes with the exception of Ms. Hart who abstained. The motion carried.

### **Ratifications**

A motion was made by Ms. Hart and seconded by Ms. Daniel to approve the newly licensed and reinstated dietitian/nutritionists. The motion carried.

### **Minutes**

A motion was made by Ms. Fields and seconded by Ms. Hart to approve the board meeting minutes of November 22, 2005 as submitted. The motion carried.

### **Adjournment**

There being no further business, the meeting was adjourned at 11:25 a.m.

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Board Chair, Deborah Williams-Walker